**SCHOOL DISTRICT FREMONT RE-1 - DEVELOPMENT OF A NEW COURSE**

Note: Deadline date for submission:

1. Building Principal by November 15
2. Central Office Supervisor by January 10 of each year

1. Name of person or group making proposal:

2.  Name of proposed course:

3. Rationale of proposed revision of present program or request for new program:

4. Description of program proposal:

1. Content of course:
2. Type of student the course is directed toward:
3. Grade level(s):
4. Length or course and credit:
5. Required or elective:
6. Proposed date to be initiated:
7. Personnel available to instruct the course and continue its existence:

5. Objectives of the course (should be consistent with state and district standards):

6. Are subject area learner outcomes already established?

7. Instructional materials to be utilized within the course:

8. Additional budgetary considerations:

1. What, if any, teacher training is required?   If training is required, what is the cost?
2. Does the *total cost* of the course fit within the current fiscal budget?
3. Is the proposed course for a *future* budgetary consideration? If so, what year?
4. Are there foreseen annual costs associated with the course (e.g. electronic software subscriptions, etc.)?  If so, what are they and what is the cost(s)?

**COURSE APPROVALS**

Department Chairman, after consultation with appropriate staff and with teachers who will teach the course:

CIRCLE ONE:      Approves Does Not Approve

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Department Chairman Signature                                                                 Date

School Principal:

CIRCLE ONE:      Approves Does Not Approve

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Principal Chairman Signature                                                                        Date

Director of Curriculum, Instruction, & Assessment

CIRCLE ONE:      Approves Does Not Approve

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Principal Chairman Signature                                                                        Date

Board of Education Action:

CIRCLE ONE:      Approves Does Not Approve

Date of Action:

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Board of Education President

**Copies to:** Department Chairman, Principal, and Director of Curriculum Instruction & Assessment